

Information from Approved Travel Request

Traveler

Name: Graybeal, John
Address: MBARI
7700 Sandholdt Rd.
Moss Landing, CA, 95039
USA

Trip Information

Destination: Victoria, BC, Canada
Departure Date: 9/7/2008
Return Date: 9/10/2008
Travel Auth Num: T08-0722
Travel Purpose: Attend Interoperability workshop Sep. 8-9, 2008

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: \$672.82	\$672.82
Lodging	Days: 3	Cost/Day: \$100.00	\$300.00
Total Budgeted Items:			\$972.82

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
666000.00-Eng Develop- Data Systems	5530-000-Travel - Foreign	(none)	\$972.82
Total Budget:			\$972.82

Cash Advance

Requested Amount: \$0.00

3rd Party Reimbursement

Reimburer:
Amount: \$0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: \$972.82 Expenses: \$1,069.13

Category: Miscellaneous

Comment: 12/18/08 AP imported direct bill to clear system discrepancy and to reimburse John for 3rd party reimbursement in which Joun paid \$1,069.13 twice. ~ Gail

Tran Date	How Paid	Description	Cost	Personal Amount	Total
12/1/2008	Direct Bill/MC	Copied: Graybeal, John	\$1,069.13	\$0.00	\$1,069.13
Category Total:					\$1,069.13

Assignments

Project	Account	Reference Number	Total
666000.00-Eng Develop- Data Systems	5530-000-Travel - Foreign	(none)	\$1,069.13
Total:			\$1,069.13

Reimbursements

Actual Cash Advance: \$0.00
3rd Party Reimbursement: \$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

12/18/08 AP imported direct bill to clear system discrepancy and to reimburse John for 3rd party reimbursement in which Joun paid \$1,069.13 twice. ~ Gail
12/23/08 Bookkeeping purposes only - Approving the ER will not change the project totals in CP. ~ Gail

Auditor Remarks

Amount Due Traveler

Cash Expenses: \$0.00
Personal Amount: -\$0.00
Cash Advance: -\$0.00

Amount Due Traveler: \$0.00