Information from Approved Travel Request

Traveler

Name: Gomes, Kevin

Address: MBARI
7700 Sandholdt Rd.
Moss Landing, CA, 95039
USA

Trip Information

Destination: San Diego, CA, USA
Departure Date: 6/29/2008
Return Date: 7/1/2008
Travel Auth Num: T08-0589
Travel Purpose: Data Architecture Specification Meeting for OOI CyberInfrastructure work

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $276.00	$276.00
Lodging	Days: 2	Cost/Day: $180.00	$360.00
Other Transport	1	Amount: $100.00	$100.00
Meals	Days: 2	Cost/Day: $40.00	$80.00
		Total Budgeted Items:	$816.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900026.00-SENSORS	5500-000-Travel - Domestic	(none)	$816.00
		Total Budget:	$816.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount:

Traveler Remarks

This will be much like my last trip to San Diego and will be reimbursed from the OOI office (WHOI)

Expense Report Information

Grand Totals: Budget: $816.00 Expenses: $402.50

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total
6/24/2008	MBARI AMEX	Airfare Ticket Fee	$7.00	$0.00	$7.00
6/24/2008	MBARI AMEX	Airfare for MRY to SAN	$269.00	$0.00	$269.00
				Category Total:	$276.00

Category: Rental Car

Tran Date	How Paid	Description	Cost	Personal Amount	Total
7/1/2008	MBARI AMEX	Rental car	$48.86	$0.00	$48.86
7/1/2008	MBARI AMEX	Gas for rental car	$6.65	$0.00	$6.65
				Category Total:	$55.51

Category: Other Transport

Tran Date	How Paid	Description	Cost	Personal Amount	Total
7/1/2008	Out of Pocket	Parking Permit at UCSD	$7.00	$0.00	$7.00
				Category Total:	$7.00

Category: Meals

Tran Date	How Paid	Description	Cost	Personal Amount	Total
6/29/2008	MBARI AMEX	Dinner on 6/29	$25.00	$4.95	$20.05
6/30/2008	MBARI AMEX	Dinner on 6/30	$28.71	$0.00	$28.71
7/1/2008	MBARI AMEX	Dinner on 7/1	$15.23	$0.00	$15.23
				Category Total:	$63.99

Assignments

Project	Account	Reference Number	Total
900026.00-SENSORS	5251-000-Rep/Promo - Alcoholic Bev	(none)	$3.97
900026.00-SENSORS	5500-000-Travel - Domestic	(none)	$398.53
		Total:	$402.50

Reimbursements

Actual Cash Advance: $0.00
3rd Party Reimbursement: $0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

This expense report will be reimbursed from Woods Hole for the OOI project. It is charged to SENSORS and then will be reimbursed from WHOI.

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$7.00
Personal Amount:	-$4.95
Cash Advance:	-$0.00
Amount Due Traveler:	**$2.05**