Information from Approved Travel Request

Traveler

Name:	O'Reilly, Tom
Address:	MBARI 7700 Sandholdt Rd. Moss Landing, CA, 95039 USA

Trip Information

Destination:	St. John's, Newfoundland, Canada
Departure Date:	10/17/2008
Return Date:	10/23/2008
Travel Auth Num:	T08-0793
Travel Purpose:	Attend Ocean Innovation conference

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $1,258.40	$1,258.40
Lodging	Days: 6	Cost/Day: $125.00	$750.00
Rental Car	Days: 6	Cost/Day: $50.00	$300.00
Personal Car	Miles: 50	Cost/Mile: $0.5850	$29.25
Other Transport	1	Amount: $150.00	$150.00
Meals	Days: 7	Cost/Day: $50.00	$350.00
Registration/Conference Fees	1	Amount: $600.00	$600.00
		Total Budgeted Items:	$3,437.65

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900026.00-SENSORS	5030-000-Conference Fees/Registrat	(none)	$600.00
900026.00-SENSORS	5530-000-Travel - Foreign	(none)	$2,837.65
		Total Budget:	$3,437.65

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount: $0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $3,437.65 Expenses: $336.95

Category: Rental Car

Comment: 12/03/08 AP imported direct bill to clear system discrepancy. ~ Gail

Tran Date	How Paid	Description	Cost	Personal Amount	Total
12/1/2008	Direct Bill/MC	Copied: AVIS	$336.95	$0.00	$336.95
				Category Total:	$336.95

Assignments

Project	Account	Reference Number	Total
900026.00-SENSORS	5530-000-Travel - Foreign	(none)	$336.95
		Total:	$336.95

Reimbursements

Actual Cash Advance: $0.00
3rd Party Reimbursement: $0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

12/03/08 AP imported direct bill to clear system discrepancy. ~ Gail

Auditor Remarks

Amount Due Traveler

Cash Expenses: $0.00
Personal Amount: -$0.00
Cash Advance: -$0.00

Amount Due Traveler: $0.00