

Information from Approved Travel Request

Traveler

Name: O'Reilly, Tom
Address: MBARI
7700 Sandholdt Rd.
Moss Landing, CA, 95039
USA

Trip Information

Destination: Bremen, Germany
Departure Date: 5/8/2009
Return Date: 5/16/2009
Travel Auth Num: T09-0239
Travel Purpose: Attend & Present at Ocean's '09

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: \$1,200.00	\$1,200.00
Lodging	Days: 7	Cost/Day: \$200.00	\$1,400.00
Personal Car	Miles: 80	Cost/Mile: \$0.5500	\$44.00
Other Transport	1	Amount: \$100.00	\$100.00
Meals	Days: 9	Cost/Day: \$70.00	\$630.00
Miscellaneous	1	Amount: \$100.00	\$100.00
Registration/Conference Fees	1	Amount: \$1,030.00	\$1,030.00
Total Budgeted Items:			\$4,504.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900026.00-SENSORS	5030-000-Conference Fees/Registrat	(none)	\$1,030.00
900026.00-SENSORS	5530-000-Travel - Foreign	(none)	\$3,474.00
Total Budget:			\$4,504.00

Cash Advance

Requested Amount: \$0.00

3rd Party Reimbursement

Reimburser:
Amount: \$0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: \$4,504.00 Expenses: \$1,033.69

Category: Registration/Conference Fees

Tran Date	How Paid	Description	Cost	Personal Amount	Total
4/7/2009	Out of Pocket	Registration fee	\$1,003.59	\$0.00	\$1,003.59
4/7/2009	Out of Pocket	Foreign Transaction Fee	\$30.10	\$0.00	\$30.10
Category Total:					\$1,033.69

Assignments

Project	Account	Reference Number	Total
900026.00-SENSORS	5030-000-Conference Fees/Registrat	(none)	\$1,033.69
Total:			\$1,033.69

Reimbursements

Actual Cash Advance: \$0.00
3rd Party Reimbursement: \$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses: \$1,033.69
Personal Amount: -\$0.00
Cash Advance: -\$0.00

Amount Due Traveler: \$1,033.69