# Information from Approved Travel Request

## Traveler

Name: Scholin, Chris

Address: MBARI
7700 Sandholdt Rd.
Moss Landing, CA, 95039
USA

## Trip Information

Destination: Seattle, WA, USA
Departure Date: 2/11/2008
Return Date: 2/11/2008
Travel Auth Num: T08-0115
Travel Purpose: Give presentation at the Washington Research Foundation

## Budget Items

| Category | Quantity | Cost | Total |
|---|---|---|---|
| Airfare | 1 | Amount: $575.00 | $575.00 |
| | | Total Budgeted Items: | $575.00 |

## Assignments (After Reimbursement)

| Project | Account | Reference Number | Total |
|---|---|---|---|
| 900612.00-2G ESP Applications | 5500-000-Travel - Domestic | (none) | $0.00 |
| | | Total Budget: | $0.00 |

## Cash Advance

Requested Amount: $0.00

## 3rd Party Reimbursement

Reimburser: Washington Research Foundation
Amount: $575.00

## Traveler Remarks

# Expense Report Information

## Grand Totals: Budget: $575.00 Expenses: $639.49

## Category: Airfare

| Tran Date | How Paid | Description | Cost | Personal Amount | Total |
|---|---|---|---|---|---|
| 1/28/2008 | MBARI AMEX | United Airlines | $575.00 | $0.00 | $575.00 |
| 2/11/2008 | MBARI AMEX | Seat Upgrade | $29.00 | $0.00 | $29.00 |
| | | | | Category Total: | $604.00 |

## Category: Other Transport

| Tran Date | How Paid | Description | Cost | Personal Amount | Total |
|---|---|---|---|---|---|
| 2/12/2008 | MBARI AMEX | Republic parking | $10.00 | $0.00 | $10.00 |
| | | | | Category Total: | $10.00 |

## Category: Meals

| Tran Date | How Paid | Description | Cost | Personal Amount | Total |
|---|---|---|---|---|---|
| 2/11/2008 | Out of Pocket | Dinner | $5.35 | $0.00 | $5.35 |
| 2/11/2008 | Out of Pocket | Lunch | $13.00 | $0.00 | $13.00 |
| 2/11/2008 | Out of Pocket | Breakfast | $7.14 | $0.00 | $7.14 |
| | | | | Category Total: | $25.49 |

## Assignments

| Project | Account | Reference Number | Total |
|---|---|---|---|
| 900612.00-2G ESP Applications | 5500-000-Travel - Domestic | (none) | $639.49 |
| | | Total: | $639.49 |

## Reimbursements

Actual Cash Advance: $0.00
3rd Party Reimbursement: $0.00

## Expense Report Remarks

## Auditor Remarks

## Amount Due Traveler

| | |
|---|---|
| Cash Expenses: | $25.49 |
| Personal Amount: | -$0.00 |
| Cash Advance: | -$0.00 |
| **Amount Due Traveler:** | **$25.49** |