Information from Approved Travel Request

Traveler

Name: Scholin, Chris

Address: MBARI
7700 Sandholdt Rd.
Moss Landing, CA, 95039
USA

Trip Information

Destination: Honolulu, HI, USA
Departure Date: 3/17/2008
Return Date: 3/21/2008
Travel Auth Num: T08-0146
Travel Purpose: Attend C-MORE Meeting

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $1,040.92	$1,040.92
		Total Budgeted Items:	$1,040.92

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900612.00-2G ESP Applications	5500-000-Travel - Domestic	(none)	$1,040.92
		Total Budget:	$1,040.92

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount:

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $1,040.92 Expenses: $1,941.87

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total
1/30/2008	MBARI AMEX	United Airlines	$1,040.92	$0.00	$1,040.92
3/21/2008	MBARI AMEX	Seat upgrade	$54.00	$0.00	$54.00
				Category Total:	$1,094.92

Category: Lodging

Tran Date	How Paid	Description	Cost	Personal Amount	Total
3/22/2008	MBARI AMEX	Lodging	$653.88	$0.00	$653.88
				Category Total:	$653.88

Category: Other Transport

Tran Date	How Paid	Description	Cost	Personal Amount	Total
3/21/2008	MBARI AMEX	Airport parking	$50.00	$0.00	$50.00
				Category Total:	$50.00

Category: Meals

Comment: Receipts missing for 3/17 meal of $18.18 (on hotel bill). Dinner 3/17 for $48.57 is missing an itemized receipt. Restuarant does not provide them.

Tran Date	How Paid	Description	Cost	Personal Amount	Total
3/17/2008	MBARI AMEX	Meals	$56.67	$8.00	$48.67
3/22/2008	MBARI AMEX	Lodging	$51.82	$0.00	$51.82
				Category Total:	$100.49

Category: Miscellaneous

Comment: Porterage fees

Tran Date	How Paid	Description	Cost	Personal Amount	Total
3/22/2008	MBARI AMEX	Lodging	$7.33	$0.00	$7.33
				Category Total:	$7.33

Category: Telephone

Tran Date	How Paid	Description	Cost	Personal Amount	Total
3/17/2008	MBARI AMEX	Internet	$11.50	$0.00	$11.50
3/19/2008	MBARI AMEX	Internet	$11.50	$0.00	$11.50
3/20/2008	MBARI AMEX	Internet connection	$11.50	$0.00	$11.50
3/22/2008	MBARI AMEX	Lodging	$0.75	$0.00	$0.75
				Category Total:	$35.25

Assignments

Project	Account	Reference Number	Total
900612.00-2G ESP Applications	5500-000-Travel - Domestic	(none)	$1,941.87

Total:	$1,941.87

Reimbursements

Actual Cash Advance:	$0.00
3rd Party Reimbursement:	$0.00

Expense Report Remarks

Original receipts submitted to CMORE for reimbursement.

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$0.00
Personal Amount:	-$16.75
Cash Advance:	-$0.00
Amount Due Traveler:	**($16.75)**