

INDEPENDENT CONTRACTOR LETTER

Date

Light Waves Imaging
130 Russ Street,
San Francisco, CA 94103

RE: Independent Contractor Agreement

Dear Mr/Ms XXXXXXXXXX:

I am pleased to send, on behalf of the Monterey Bay Aquarium Research Institute, two duly executed copies of the Independent Contractor Agreement. The Agreement details work to be performed in collaboration with [Ken Smith lab](#). If this Agreement meets with your approval, please sign both originals. Retain one copy for your records and return one original to me at:

Christine Huffard
MBARI
7700 Sandholdt Road
Moss Landing, CA 95039-9644

Federal regulations require certification of compliance at certain dollar thresholds. If applicable, the form(s) has been attached for your signature. Please return it along with the signed Agreement.

MBARI purchase order #PO-XXXXXX will be executed for this work. This number authorizes payment to begin on this agreement. **Please reference the Purchase Order number on your invoices for work performed under this agreement.**

Should you have any questions or require further information, do not hesitate to contact me at 831-775- 1839 or via email to chuffard@mbari.org.

Sincerely,

Christine Huffard
Senior Research Technician

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