Budget Transfer Request

Requested by: Christine Huffard

**Note: Totals in "Transfer To" and "Transfer From" tables should be equal*

Transfer From

Year	Project #	Account	Amount
2016	901618	5030-000	$1,300.00
2016	901618	5500-000	$3,360.00
2016	901618	5360-000	$1,596.00
		Total*:	$6,256.00

Transfer To

Year	Project #	Account	Amount
2016	901618	6004-000	$5,440.00
2016	901618	fringe	$816.00
		Total*:	$6,256.00

Reason for request: Quality control of scanned Station M film to digital archive, needed before archive can be incorporated into VARS

Approvals:

Instructions for setting up a digital signature.

Digitally signed by Christine Huffard
DN: cn=Christine Huffard, o, ou=Monterey Bay Aquarium Research Institute, email=chuffard@mbari.org, c=US
Date: 2016.09.12 12:25:21 -07'00'

Transfer From Project Manager

12 Aug 2016

Date

Digitally signed by Christine Huffard
DN: cn=Christine Huffard, o, ou=Monterey Bay Aquarium Research Institute, email=chuffard@mbari.org, c=US
Date: 2016.09.12 12:45:00 -07'00'

Transfer To Project Manager

12 Aug 2016

Date

CFO/Comptroller

Date