Information from Approved Travel Request

Traveler

Name:	O'Reilly, Tom
Address:	MBARI 7700 Sandholdt Rd. Moss Landing, CA, 95039 USA

Trip Information

Destination:	Newport, OR, USA
Departure Date:	7/13/2008
Return Date:	7/15/2008
Travel Auth Num:	T08-0618
Travel Purpose:	Consult with NOAA collaborators on the MASE project.

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $370.00	$370.00
Lodging	Days: 2	Cost/Day: $100.00	$200.00
Rental Car	Days: 3	Cost/Day: $50.00	$150.00
Other Transport	1	Amount: $50.00	$50.00
Meals	Days: 3	Cost/Day: $50.00	$150.00
Telephone	Days: 2	Cost/Day: $10.00	$20.00
		Total Budgeted Items:	$940.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900701.00-Axial Seamnt Observ Fsblt	5500-000-Travel - Domestic	(none)	$940.00
		Total Budget:	$940.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount: $0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $940.00 Expenses: $550.62

Category: Airfare

Comment: 7/31/08 AP imported direct bill to clear system discrepancy, see ETR C0065-1 ~ Gail 8/01/08 imported ETR C0066-1 ~ Gail

Tran Date	How Paid	Description	Cost	Personal Amount	Total
7/1/2008	Direct Bill/MC	Copied: American Express	$249.49	$0.00	$249.49
7/1/2008	Direct Bill/MC	Copied: American Express	$4.99	$0.00	$4.99
7/1/2008	Direct Bill/MC	Copied: American Express	$-4.99	$0.00	($4.99)
7/1/2008	Direct Bill/MC	Copied: American Express	$-249.49	$0.00	($249.49)
7/11/2008	MBARI AMEX	Ticket Fee	$7.00	$0.00	$7.00
7/11/2008	MBARI AMEX	Airfare	$360.00	$0.00	$360.00
				Category Total:	$367.00

Category: Lodging

Tran Date	How Paid	Description	Cost	Personal Amount	Total
7/1/2008	Direct Bill/MC	Copied: Inn At Yaquina Bay	$79.55	$0.00	$79.55
7/11/2008	MBARI AMEX	Lodging	$97.07	$0.00	$97.07
7/11/2008	MBARI AMEX	Reservation Fee	$7.00	$0.00	$7.00
				Category Total:	$183.62

Assignments

Project	Account	Reference Number	Total
900701.00-Axial Seamnt Observ Fsblt	5500-000-Travel - Domestic	(none)	$550.62
900722.00-Submarine Volcanism	5530-000-Travel - Foreign	(none)	$0.00
		Total:	$550.62

Reimbursements

Actual Cash Advance:	$0.00
3rd Party Reimbursement:	$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

7/31/08 AP imported direct bill to clear system discrepancy, see ETR C0065-1 ~ Gail 8/01/08 imported ETR C0066-1 ~ Gail

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$0.00
Personal Amount:	-$0.00
Cash Advance:	-$0.00
Amount Due Traveler:	**$0.00**