Information from Approved Travel Request

Traveler

Name:	Chaffey, Mark
Address:	MBARI 7700 Sandholdt Rd. Moss Landing, CA, 95039 USA

Trip Information

Destination:	Newport, OR, USA
Departure Date:	7/14/2008
Return Date:	7/15/2008
Travel Auth Num:	T08-0620
Travel Purpose:	Consult with NOAA collaborators on the MASE project.

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $700.00	$700.00
Lodging	Days: 1	Cost/Day: $100.00	$100.00
Other Transport	1	Amount: $50.00	$50.00
Meals	Days: 2	Cost/Day: $50.00	$100.00
Telephone	Days: 2	Cost/Day: $10.00	$20.00
		Total Budgeted Items:	$970.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900701.00-Axial Seamnt Observ Fsblt	5500-000-Travel - Domestic	(none)	$970.00
		Total Budget:	$970.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:

Amount:

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $970.00 Expenses: $1,018.60

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total
7/10/2008	MBARI AMEX	Travel to Portland to meet in Newport OR with NOAA	$734.00	$0.00	$734.00
				Category Total:	$734.00

Category: Lodging

Tran Date	How Paid	Description	Cost	Personal Amount	Total
7/1/2008	Direct Bill/MC	Copied: Inn At Yaquina Bay	$79.55	$0.00	$79.55
				Category Total:	$79.55

Category: Rental Car

Tran Date	How Paid	Description	Cost	Personal Amount	Total
7/15/2008	MBARI AMEX	Rental Car gas fill.	$56.84	$0.00	$56.84
				Category Total:	$56.84

Category: Personal Car

Tran Date	How Paid	Description	Quantity	Cost	Personal Amount	Total
7/14/2008	Out of Pocket	RT Mileage to airport	Miles: 16	Cost/Mile ($):0.5050	$0.00	$8.08
					Category Total:	$8.08

Category: Other Transport

Tran Date	How Paid	Description	Cost	Personal Amount	Total
7/16/2008	MBARI AMEX	Car parking at airport.	$20.00	$0.00	$20.00
				Category Total:	$20.00

Category: Meals

Comment: 7/15 - Breakfast w/T. O'Reilly, D. Clague 7/15 - Lunch w/ D. Clague, T. O'Reilly, Bill Chadwicky, Bob Embley - NOAA/OSU

Tran Date	How Paid	Description	Cost	Personal Amount	Total
7/14/2008	Out of Pocket	Breakfast	$6.35	$0.00	$6.35
7/14/2008	Out of Pocket	Snack	$4.30	$0.00	$4.30
7/15/2008	Out of Pocket	Breakfast	$27.00	$0.00	$27.00
7/15/2008	Out of Pocket	Lunch	$69.00	$0.00	$69.00
7/15/2008	Out of Pocket	Dinner	$13.48	$0.00	$13.48
				Category Total:	$120.13

Assignments

		Reference	

Project	Account	Number	Total
900701.00-Axial Seamnt Observ Fsblt	5500-000-Travel - Domestic	(none)	$1,018.60
		Total:	$1,018.60

Reimbursements

Actual Cash Advance:	$0.00
3rd Party Reimbursement:	$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$128.21
Personal Amount:	-$0.00
Cash Advance:	-$0.00
Amount Due Traveler:	**$128.21**