

Information from Approved Travel Request

Traveler

Name: Py, Frederic
Address: MBARI
7700 Sandholdt Road
Moss Landing, CA, 95039-9644
USA

Trip Information

Destination: Orlando, FL, USA
Departure Date: 3/1/2008
Return Date: 3/8/2008
Travel Auth Num: T07-0529
Travel Purpose: Attend Ocean Sciences Conference

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: \$600.00	\$600.00
Lodging	Days: 6	Cost/Day: \$100.00	\$600.00
Other Transport	1	Amount: \$150.00	\$150.00
Meals	Days: 7	Cost/Day: \$40.00	\$280.00
Registration/Conference Fees	1	Amount: \$400.00	\$400.00
Total Budgeted Items:			\$2,030.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900720.00-Onboard Decision Making	5030-000-Conference Fees/Registrat	(none)	\$400.00
900720.00-Onboard Decision Making	5500-000-Travel - Domestic	(none)	\$1,630.00
Total Budget:			\$2,030.00

Cash Advance

Requested Amount: \$0.00

3rd Party Reimbursement

Reimburer:
Amount:

Traveler Remarks

Expense Report Information

Grand Totals: Budget: \$2,030.00 Expenses: \$1,001.88

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total
1/22/2008	MBARI AMEX	American Airlines - Py	\$468.00	\$0.00	\$468.00
Category Total:					\$468.00

Category: Lodging

Tran Date	How Paid	Description	Cost	Personal Amount	Total
3/3/2008	MBARI AMEX	Howard Johnson	\$133.88	\$0.00	\$133.88
Category Total:					\$133.88

Category: Registration/Conference Fees

Tran Date	How Paid	Description	Cost	Personal Amount	Total
10/2/2007	MBARI AMEX	Registration	\$400.00	\$0.00	\$400.00
Category Total:					\$400.00

Assignments

Project	Account	Reference Number	Total
900720.00-Onboard Decision Making	5030-000-Conference Fees/Registrat	(none)	\$400.00
900720.00-Onboard Decision Making	5500-000-Travel - Domestic	(none)	\$601.88
Total:			\$1,001.88

Reimbursements

Actual Cash Advance: \$0.00

3rd Party Reimbursement: \$0.00

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses:	\$0.00
Personal Amount:	-\$0.00
Cash Advance:	-\$0.00

Amount Due Traveler: \$0.00