Information from Approved Travel Request

Traveler

Name: Widder, Edith

Address: Ocean Research and Conservation Association
1420 Seaway Drive
Fort Pierce, FL, 34949
USA

Trip Information

Destination: Monterey, CA, USA
Departure Date: 5/27/2008
Return Date: 5/30/2008
Travel Auth Num: T08-0537
Travel Purpose: Participant in Ocean Science Summit hosted by MBARI

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $600.00	$600.00
Lodging	Days: 3	Cost/Day: $225.00	$675.00
Other Transport	1	Amount: $40.00	$40.00
Meals	Days: 3	Cost/Day: $85.00	$255.00
Miscellaneous	1	Amount: $75.00	$75.00
		Total Budgeted Items:	$1,645.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900741.00-Marine Policy	5155-000-Participant Support	(none)	$1,645.00
		Total Budget:	$1,645.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount:

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $1,645.00 Expenses: $100.19

Category: Rental Car

Tran Date	How Paid	Description	Cost	Personal Amount	Total
5/26/2008	Out of Pocket	Hertz Rental Car	$93.26	$0.00	$93.26
				Category Total:	$93.26

Category: Other Transport

Tran Date	How Paid	Description	Cost	Personal Amount	Total
5/27/2008	Out of Pocket	Gas for rental car	$6.93	$0.00	$6.93
				Category Total:	$6.93

Assignments

Project	Account	Reference Number	Total
900731.00-Eye-in-the-sea Data Hndlg	5500-000-Travel - Domestic	(none)	$100.19
		Total:	$100.19

Reimbursements

Actual Cash Advance:	$0.00
3rd Party Reimbursement:	$0.00

Expense Report Remarks

While attend the Ocean Science Summit, Edie did some work on her internal project 900731. These expenses are related to that project only.

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$100.19
Personal Amount:	-$0.00
Cash Advance:	-$0.00
Amount Due Traveler:	**$100.19**