Information from Approved Travel Request

Traveler

Name: Magnusson, Jennifer

Address: #218 15991 Thrift Ave.
White Rock, BC, V4B 2MP
CAN

Trip Information

Destination: Moss Landing, CA, USA
Departure Date: 11/12/2008
Return Date: 11/15/2008
Travel Auth Num: T08-0936
Travel Purpose: To work with AVID & EITS on web site

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $375.00	$375.00
Rental Car	Days: 4	Cost/Day: $50.00	$200.00
		Total Budgeted Items:	$575.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900731.00-Eye-in-the-sea Data Hndlg	5500-000-Travel - Domestic	(none)	$575.00
		Total Budget:	$575.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount: $0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $575.00 Expenses: $604.66

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total
11/12/2008	Out of Pocket	Airfare	$374.00	$0.00	$374.00
				Category Total:	$374.00

Category: Rental Car

Tran Date	How Paid	Description	Cost	Personal Amount	Total
11/12/2008	Out of Pocket	Rental Car	$204.07	$0.00	$204.07
				Category Total:	$204.07

Category: Other Transport

Tran Date	How Paid	Description	Cost	Personal Amount	Total
11/12/2008	Out of Pocket	Rental Car Gas	$26.59	$0.00	$26.59
				Category Total:	$26.59

Assignments

Project	Account	Reference Number	Total
900731.00-Eye-in-the-sea Data Hndlg	5500-000-Travel - Domestic	(none)	$604.66
		Total:	$604.66

Reimbursements

Actual Cash Advance: $0.00
3rd Party Reimbursement: $0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses: $604.66

Personal Amount:	-$0.00
Cash Advance:	-$0.00
Amount Due Traveler:	**$604.66**