

Information from Approved Travel Request

Traveler

Name: Raymond, Erika
Address: 7700 Sandholdt Road
Moss Landing, CA, 95039
USA

Trip Information

Destination: Seattle, WA, USA
Departure Date: 12/11/2008
Return Date: 12/13/2008
Travel Auth Num: T08-0974
Travel Purpose: Meeting with John Horne at U of WA and Linda Park at NOAA about collaboration efforts

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: \$149.00	\$149.00
Rental Car	Days: 1	Cost/Day: \$52.63	\$52.63
Personal Car	Miles: 122	Cost/Mile: \$0.5850	\$71.37
Meals	Days: 2	Cost/Day: \$24.76	\$49.52
Miscellaneous	1	Amount: \$45.09	\$45.09
Total Budgeted Items:			\$367.61

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900731.00-Eye-in-the-sea Data Hndlg	5500-000-Travel - Domestic	(none)	\$367.61
Total Budget:			\$367.61

Cash Advance

Requested Amount: \$0.00

3rd Party Reimbursement

Reimbursed:
Amount: \$0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: \$367.61 Expenses: \$509.82

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total
12/11/2008	Out of Pocket	RT Airfare	\$149.00	\$0.00	\$149.00
Category Total:					\$149.00

Category: Lodging

Tran Date	How Paid	Description	Cost	Personal Amount	Total
12/11/2008	Out of Pocket	2 nights lodging	\$141.70	\$0.00	\$141.70
Category Total:					\$141.70

Category: Rental Car

Tran Date	How Paid	Description	Cost	Personal Amount	Total
12/11/2008	Out of Pocket	3 days rental car	\$52.63	\$0.00	\$52.63
Category Total:					\$52.63

Category: Personal Car

Tran Date	How Paid	Description	Quantity	Cost	Personal Amount	Total
12/11/2008	Out of Pocket	RT Mileage	Miles: 122	Cost/Mile (\$):0.5850	\$0.00	\$71.37
Category Total:						\$71.37

Category: Other Transport

Tran Date	How Paid	Description	Cost	Personal Amount	Total
12/11/2008	Out of Pocket	Parking	\$3.00	\$0.00	\$3.00
12/13/2008	Out of Pocket	Parking	\$42.09	\$0.00	\$42.09
Category Total:					\$45.09

Category: Meals

Tran Date	How Paid	Description	Cost	Personal Amount	Total
12/11/2008	Out of Pocket	Breakfast	\$6.77	\$0.00	\$6.77
12/11/2008	Out of Pocket	Dinner	\$24.99	\$0.00	\$24.99
12/11/2008	Out of Pocket	Snack	\$3.00	\$0.00	\$3.00
12/12/2008	Out of Pocket	Snack	\$4.37	\$0.00	\$4.37
12/13/2008	Out of Pocket	Lunch	\$10.90	\$0.00	\$10.90
Category Total:					\$50.03

Assignments

Project	Account	Reference Number	Total

900731.00-Eye-in-the-sea Data Hndlg	5500-000-Travel - Domestic	(none)	\$509.82
Total:			\$509.82

Reimbursements

Actual Cash Advance: \$0.00

3rd Party Reimbursement: \$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses: \$509.82

Personal Amount: -\$0.00

Cash Advance: -\$0.00

Amount Due Traveler: \$509.82