Information from Approved Travel Request

Traveler

Name: Widder, Edith

Address: President and Senior Scientist
Ocean Research & Conservation Assoc.
1420 Seaway Drive (2nd floor)
Fort Pierce, FL, 34949
USA

Trip Information

Destination: Monterey, CA, USA
Departure Date: 1/18/2009
Return Date: 1/24/2009
Travel Auth Num: T09-0080
Travel Purpose: Eye in the Sea deployment cruise

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $429.40	$429.40
Rental Car	Days: 7	Cost/Day: $33.00	$231.00
		Total Budgeted Items:	$660.40

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900731.00-Eye-in-the-sea Data Hndlg	5500-000-Travel - Domestic	(none)	$660.40
		Total Budget:	$660.40

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount: $0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $660.40 Expenses: $1,112.40

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total
1/18/2009	Out of Pocket	United Airlines	$429.40	$0.00	$429.40
1/18/2009	Out of Pocket	Excess baggage fee	$15.00	$0.00	$15.00
1/24/2009	Out of Pocket	Excess baggage fee	$15.00	$0.00	$15.00
				Category Total:	$459.40

Category: Rental Car

Tran Date	How Paid	Description	Cost	Personal Amount	Total
1/18/2009	Out of Pocket	Enterprise Rent-a-car	$220.86	$0.00	$220.86
				Category Total:	$220.86

Category: Personal Car

Tran Date	How Paid	Description	Quantity	Cost	Personal Amount	Total
1/18/2009	Out of Pocket	Travel to airport	Miles: 80	Cost/Mile ($):0.5500	$0.00	$44.00
1/24/2009	Out of Pocket	Travel from airport to home	Miles: 80	Cost/Mile ($):0.5500	$0.00	$44.00
					Category Total:	$88.00

Category: Other Transport

Comment: Still waiting for receipt from Edie Widder. She will fax when she returns from out of town.

Tran Date	How Paid	Description	Cost	Personal Amount	Total
1/24/2009	Out of Pocket	Gas for rental car	$10.65	$0.00	$10.65
1/24/2009	Out of Pocket	Airport parking	$70.00	$0.00	$70.00
				Category Total:	$80.65

Category: Meals

Comment: 1/18 - Trader Joes receipt covers breakfast for 1/19 - 22; Dinner on 1/18, 1/20, 1/21 and 1/23. Tried several times to get itemized receipt form Lemon Grass Grill with no results. No alcohol was consumed at the meal.

Tran Date	How Paid	Description	Cost	Personal Amount	Total
1/18/2009	Out of Pocket	Breakfast	$9.04	$0.00	$9.04
1/18/2009	Out of Pocket	Lunch	$9.73	$0.00	$9.73
1/18/2009	Out of Pocket	Groceries	$91.24	$0.00	$91.24
1/19/2009	Out of Pocket	Dinner	$28.00	$0.00	$28.00
1/20/2009	Out of Pocket	Dinner	$29.49	$0.00	$29.49
1/20/2009	Out of Pocket	Dinner	$67.35	$0.00	$67.35
1/23/2009	Out of Pocket	Breakfast	$8.52	$0.00	$8.52
1/23/2009	Out of Pocket	Lunch	$4.24	$0.00	$4.24
1/23/2009	Out of Pocket	Dinner	$15.88	$0.00	$15.88

Category Total:	$263.49

Assignments

Project	Account	Reference Number	Total
900731.00-Eye-in-the-sea Data Hndlg	5500-000-Travel - Domestic	(none)	$1,112.40
		Total:	$1,112.40

Reimbursements

Actual Cash Advance:	$0.00
3rd Party Reimbursement:	$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$1,112.40
Personal Amount:	-$0.00
Cash Advance:	-$0.00
Amount Due Traveler:	**$1,112.40**