Information from Approved Travel Request

Traveler

Name: Schlining, Brian

Address: MBARI
7700 Sandholdt Rd.
Moss Landing, CA, 95039
USA

Trip Information

Destination: Toronto, Ontario, Canada
Departure Date: 5/24/2009
Return Date: 5/28/2009
Travel Auth Num: T09-0197
Travel Purpose: AGU Joint Assembly - Presenting EITS Video data processing and management

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $600.00	$600.00
Lodging	Days: 4	Cost/Day: $180.00	$720.00
Rental Car	Days: 4	Cost/Day: $50.00	$200.00
Personal Car	Miles: 20	Cost/Mile: $0.5500	$11.00
Meals	Days: 5	Cost/Day: $40.00	$200.00
Registration/Conference Fees	1	Amount: $380.00	$380.00
		Total Budgeted Items:	$2,111.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900731.00-Eye-in-the-sea Data Hndlg	5030-000-Conference Fees/Registrat	(none)	$380.00
900731.00-Eye-in-the-sea Data Hndlg	5530-000-Travel - Foreign	(none)	$1,731.00
		Total Budget:	$2,111.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:

Amount: $0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $2,111.00 Expenses: $1,637.83

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total
4/20/2009	MBARI AMEX	Airline tickets	$578.47	$0.00	$578.47
				Category Total:	$578.47

Category: Lodging

Tran Date	How Paid	Description	Cost	Personal Amount	Total
5/28/2009	MBARI AMEX	Hotel in Toronto	$566.28	$0.00	$566.28
				Category Total:	$566.28

Category: Personal Car

Tran Date	How Paid	Description	Quantity	Cost	Personal Amount	Total
5/24/2009	Out of Pocket	Drive to Airport	Miles: 10.4	Cost/Mile ($):0.5500	$0.00	$5.72
					Category Total:	$5.72

Category: Other Transport

Tran Date	How Paid	Description	Cost	Personal Amount	Total
5/24/2009	MBARI AMEX	Meal	$30.14	$0.00	$30.14
				Category Total:	$30.14

Category: Meals

Tran Date	How Paid	Description	Cost	Personal Amount	Total
5/24/2009	MBARI AMEX	breakfast	$5.22	$0.00	$5.22
5/25/2009	MBARI AMEX	Dinner	$27.28	$6.74	$20.54
5/25/2009	MBARI AMEX	Breakfast	$6.79	$0.00	$6.79
5/26/2009	MBARI AMEX	Coffee + breakfast	$4.89	$0.00	$4.89
5/26/2009	MBARI AMEX	Dinner	$18.46	$0.00	$18.46
5/27/2009	MBARI AMEX	Dinner	$13.02	$0.00	$13.02
5/27/2009	MBARI AMEX	Lunch	$6.29	$0.00	$6.29
5/27/2009	Out of Pocket	Snack	$2.01	$0.00	$2.01
				Category Total:	$77.22

Category: Registration/Conference Fees

Tran Date	How Paid	Description	Cost	Personal Amount	Total

4/20/2009	MBARI AMEX	Registration for AGU 2009 Joint Session	$380.00	$0.00	$380.00
				Category Total:	$380.00

Assignments

Project	Account	Reference Number	Total
900731.00-Eye-in-the-sea Data Hndlg	5030-000-Conference Fees/Registrat	(none)	$380.00
900731.00-Eye-in-the-sea Data Hndlg	5530-000-Travel - Foreign	(none)	$1,257.83
		Total:	$1,637.83

Reimbursements

Actual Cash Advance:	$0.00
3rd Party Reimbursement:	$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Other transport item is roundtrip bus ticket between the Toronto Airport and the hotel

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$7.73
Personal Amount:	-$6.74
Cash Advance:	-$0.00
Amount Due Traveler:	**$0.99**