Information from Approved Travel Request

Traveler

Name:	Brewer, Peter G.
Address:	MBARI 7700 Sandholdt Rd. Moss Landing, CA, 95039 USA

Trip Information

Destination:	Washington, DC, USA
Departure Date:	3/16/2009
Return Date:	3/21/2009
Travel Auth Num:	T09-0152
Travel Purpose:	March 16 – 17. NAS study on greenhouse gas emissions. March 18 NSF Distinguished Lecture event. March 18 – 21 US National Committee for the IOC.

Budget Items

Category	Quantity	Cost	Total
Meals	Days: 6	Cost/Day: $35.00	$210.00
		Total Budgeted Items:	$210.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	$210.00
		Total Budget:	$210.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount: $0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $210.00 Expenses: $221.29

Category: Lodging

Tran Date	How Paid	Description	Cost	Personal Amount	Total
3/23/2009	MBARI AMEX	Radisson Hotel	$93.51	$0.00	$93.51
				Category Total:	$93.51

Category: Other Transport

Tran Date	How Paid	Description	Cost	Personal Amount	Total
3/19/2009	Out of Pocket	Hotel to HQ	$7.00	$0.00	$7.00
3/20/2009	Out of Pocket	Hotel to HQ	$7.00	$0.00	$7.00
				Category Total:	$14.00

Category: Meals

Comment: On March 30, 2009, I called the Vietnam Georgetown Restaurant and asked for an itemized receipt for the meal on 3/15/09. I was informed that they don't provide itemized receipts or have a fax machine. Peter Brewer assured me that no alcohol was purchased on his American Express card for this meal. A meal on 3/15/09 was included on this trip because Peter flew into Washington DC on the 15th for the meeting starting on the 16th.

Tran Date	How Paid	Description	Cost	Personal Amount	Total
3/15/2009	MBARI AMEX	Vietnam Georgetown	$35.08	$0.00	$35.08
3/17/2009	MBARI AMEX	Thai Coast Restaurant	$21.59	$0.00	$21.59
3/18/2009	Out of Pocket	Breakfast	$7.42	$0.00	$7.42
3/18/2009	Out of Pocket	Lunch	$8.11	$0.00	$8.11
3/18/2009	MBARI AMEX	Thai Coast Restaurant	$32.38	$9.90	$22.48
3/20/2009	Out of Pocket	Snack	$4.08	$0.00	$4.08
3/23/2009	MBARI AMEX	Radisson Hotel	$15.02	$0.00	$15.02
				Category Total:	$113.78

Assignments

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	$221.29
		Total:	$221.29

Reimbursements

Actual Cash Advance: $0.00
3rd Party Reimbursement: $0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Airfare was covered by NAS. NAS also covered many of the other costs incurred by Peter on 16th and 17th.

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$33.61
Personal Amount:	-$9.90
Cash Advance:	-$0.00
Amount Due Traveler:	**$23.71**