

Information from Approved Travel Request

Traveler

Name: Brewer, Peter G.
Address: MBARI
7700 Sandholdt Rd.
Moss Landing, CA, 95039
USA

Trip Information

Destination: Newport, Oregon, USA
Departure Date: 7/21/2009
Return Date: 7/23/2009
Travel Auth Num: T09-0359
Travel Purpose: To participate in the 2009 Pacific NW Expedition

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: \$130.00	\$130.00
Lodging	Days: 1	Cost/Day: \$150.00	\$150.00
Meals	Days: 3	Cost/Day: \$45.00	\$135.00
Total Budgeted Items:			\$415.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	\$415.00
Total Budget:			\$415.00

Cash Advance

Requested Amount: \$0.00

3rd Party Reimbursement

Reimburer:
Amount: \$0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: \$415.00 Expenses: \$266.45

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
6/24/2009	Credit Card	Alaska Airlines	\$129.60	\$0.00	\$129.60	
7/23/2009	Out of Pocket	Bag check fee	\$15.00	\$0.00	\$15.00	
Category Total:					\$144.60	

Category: Personal Car

Tran Date	How Paid	Description	Quantity	Cost	Personal Amount	Total	Receipt
7/21/2009	Out of Pocket	SJ pickup and return home	Miles: 160	Cost/Mile (\$):0.5500	\$0.00	\$88.00	
Category Total:						\$88.00	

Category: Other Transport

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
7/1/2009	Credit Card	Taxi	\$30.00	\$0.00	\$30.00	
7/23/2009	Out of Pocket	Parking at airport	\$2.00	\$0.00	\$2.00	
8/1/2009	Direct Bill/MC	Copied: American Express	\$-30.00	\$0.00	(\$30.00)	
Category Total:					\$2.00	

Category: Meals

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
7/22/2009	Out of Pocket	Dinner	\$22.00	\$0.00	\$22.00	
7/23/2009	Out of Pocket	Lunch	\$8.60	\$0.00	\$8.60	
7/23/2009	Out of Pocket	Snack	\$1.25	\$0.00	\$1.25	
Category Total:					\$31.85	

Assignments

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	\$266.45
Total:			\$266.45

Reimbursements

Actual Cash Advance: \$0.00
3rd Party Reimbursement: \$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses: \$136.85
Personal Amount: -\$0.00
Cash Advance: -\$0.00

Amount Due Traveler: \$136.85