Information from Approved Travel Request

Traveler

Name: Peltzer, Ed

Address: 4600 Hilltop Road
Soquel, CA, 95073
USA

Trip Information

Destination: Newport, Oregon, USA
Departure Date: 7/21/2009
Return Date: 7/23/2009
Travel Auth Num: T09-0364
Travel Purpose: To participate in the 2009 Pacific NW Expedition

Budget Items

Category	Quantity	Cost	Total
Airfare	1	Amount: $130.00	$130.00
Lodging	Days: 1	Cost/Day: $150.00	$150.00
Meals	Days: 3	Cost/Day: $45.00	$135.00
		Total Budgeted Items:	$415.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	$415.00
		Total Budget:	$415.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount: $0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $415.00 Expenses: $792.54

Category: Airfare

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
7/6/2009	MBARI AMEX	Southwest Air: Portland, OR to San Jose, CA. Ret	$136.60	$0.00	$136.60	
				Category Total:	$136.60	

Category: Personal Car

Tran Date	How Paid	Description	Quantity	Cost	Personal Amount	Total	Receipt
7/23/2009	Out of Pocket	Mileage	Miles: 74.16	Cost/Mile ($):0.5500	$0.00	$40.79	
					Category Total:	$40.79	

Category: Meals

Comment: Meal = $26.00 Tax = 2.40 Tip = 5.90 Total = $36.30

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
7/22/2009	MBARI AMEX	Dinner w Keith Hester, John Ripmeester, Xin Zhang,	$312.95	$0.00	$312.95	
7/22/2009	MBARI AMEX	Lunch w Peter Walz, Xin Zhang, Keith Hester & myse	$66.75	$0.00	$66.75	
7/22/2009	MBARI AMEX	Dinner in Newport w keith Hester, Peter Walz, Mart	$167.50	$0.00	$167.50	
7/23/2009	MBARI AMEX	Lunch w Keith Hester & myself.	$37.40	$5.75	$31.65	
7/23/2009	Out of Pocket	Dinner	$36.30	$0.00	$36.30	
				Category Total:	$615.15	

Assignments

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	$798.29
		Total:	$798.29

Reimbursements

Actual Cash Advance: $0.00
3rd Party Reimbursement: $0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$77.09
Personal Amount:	-$5.75
Cash Advance:	-$0.00
Amount Due Traveler:	**$71.34**