Information from Approved Travel Request

Traveler

Name: Walz, Peter

Address: MBARI
7700 Sandholdt Rd.
Moss Landing, CA, 95039
USA

Trip Information

Destination: San Francisco, CA, USA
Departure Date: 12/14/2009
Return Date: 12/18/2009
Travel Auth Num: T09-0515
Travel Purpose: Attend and participate in AGU Fall meeting

Budget Items

Category	Quantity	Cost	Total
Lodging	Days: 4	Cost/Day: $185.00	$740.00
Registration/Conference Fees	1	Amount: $410.00	$410.00
		Total Budgeted Items:	$1,150.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5030-000-Conference Fees/Registrat	(none)	$410.00
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	$740.00
		Total Budget:	$1,150.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:
Amount: $0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $1,150.00 Expenses: $1,556.70

Category: Lodging

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
12/18/2009	Credit Card	Westin Hotels	$513.18	$0.00	$513.18	
				Category Total:	$513.18	

Category: Other Transport

Comment: No receipt

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
12/17/2009	Out of Pocket	Taxi to Moscone center from hotel	$9.00	$0.00	$9.00	
				Category Total:	$9.00	

Category: Meals

Comment: Dinner on 12/15 with P. Walz, R. Henthorn, M. Risi, C. Kecy, T. Maughin, K. Salamy; Lunch on 12/17 with P. Walz, B. Kirkwood, E. Peltzer, Xin Zhang (Ocean Univ of China); Dinner on 12/17 with P. Walz, G. Massion, L. Bird.

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
12/14/2009	Credit Card	Dinner for Peter Walz	$35.98	$6.00	$29.98	
12/14/2009	Out of Pocket	Lunch	$4.00	$0.00	$4.00	
12/15/2009	Credit Card	Dinner for Peter Walz, Rich HEnthorn, Mike Risi, C	$136.96	$0.00	$136.96	
12/15/2009	Out of Pocket	Breakfast	$8.81	$0.00	$8.81	
12/16/2009	Out of Pocket	Breakfast	$13.67	$0.00	$13.67	
12/16/2009	Out of Pocket	Snack	$11.50	$0.00	$11.50	
12/16/2009	Out of Pocket	Dinner	$3.75	$0.00	$3.75	
12/17/2009	Out of Pocket	Breakfast	$7.99	$0.00	$7.99	
12/17/2009	Out of Pocket	Lunch	$82.61	$0.00	$82.61	
12/17/2009	Out of Pocket	Dinner	$83.01	$0.00	$83.01	
12/17/2009	Credit Card	Jillian's Billiard Cafe	$82.61	$6.00	$76.61	

12/17/2009	Credit Card	Los Gatos Brewing Company	$83.01	$0.00	$83.01	
				Category Total:	$541.90	

Category: Miscellaneous

Comment: No receipt for baggage check

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
9/2/2009	Credit Card	AGU abstract fee	$60.00	$0.00	$60.00	
9/2/2009	Out of Pocket	Bag/luggage check at Moscone	$3.00	$0.00	$3.00	
				Category Total:	$63.00	

Category: Telephone

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
12/18/2009	Credit Card	Westin Hotels	$39.62	$0.00	$39.62	
				Category Total:	$39.62	

Category: Registration/Conference Fees

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
11/11/2009	Credit Card	AGU membership fees for 2009 and 2010	$40.00	$0.00	$40.00	
11/11/2009	Credit Card	AGU Dec 2009 Meeting Registration fee	$350.00	$0.00	$350.00	
				Category Total:	$390.00	

Assignments

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5030-000-Conference Fees/Registrat	(none)	$390.00
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	$1,166.70
		Total:	$1,556.70

Reimbursements

Actual Cash Advance: $0.00
3rd Party Reimbursement: $0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$227.34
Personal Amount:	-$12.00
Cash Advance:	-$0.00
Amount Due Traveler:	**$215.34**