

Information from Approved Travel Request

Traveler

Name: Peltzer, Ed
Address: 4600 Hilltop Road
Soquel, CA, 95073
USA

Trip Information

Destination: San Pedro, CA, USA
Departure Date: 7/9/2010
Return Date: 7/22/2010
Travel Auth Num: T10-0343
Travel Purpose: Southern California cruise on Western Flyer

Budget Items

Category	Quantity	Cost	Total
Lodging	Days: 2	Cost/Day: \$129.00	\$258.00
Rental Car	Days: 3	Cost/Day: \$100.00	\$300.00
Total Budgeted Items:			\$558.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	\$558.00
Total Budget:			\$558.00

Cash Advance

Requested Amount: \$0.00

3rd Party Reimbursement

Reimburer:
Amount: \$0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: \$558.00 Expenses: \$769.21

Category: Lodging

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
7/20/2010	Credit Card	Room and meal charges	\$135.72	\$0.00	\$135.72	
Category Total:					\$135.72	

Category: Rental Car

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
7/22/2010	Credit Card	Rental Car	\$321.51	\$0.00	\$321.51	
Category Total:					\$321.51	

Category: Meals

Comment: 7/19 dinner: Peter Brewer, Ed Peltzer, Peter Walz, Andreas Hofmann, Melissa Luna, Zhang Xin, Zhigang Zeng; 7/20 lunch: Peter Brewer, Ed Peltzer, Andreas Hofmann, Melissa Luna, Zhigang Zeng; 7/20 dinner: Peter Brewer, Ed Peltzer, Peter Walz, Andreas Hofmann, Melissa Luna, Zhang Xin, Zhigang Zeng.

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
7/20/2010	Credit Card	Lunch w Brewer group while traveling home from San	\$27.02	\$0.00	\$27.02	
7/20/2010	Credit Card	Dinner w Brewer group while driving home from San	\$80.22	\$0.00	\$80.22	
7/20/2010	Credit Card	Room and meal charges	\$204.74	\$0.00	\$204.74	
Category Total:					\$311.98	

Assignments

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	\$769.21
Total:			\$769.21

Reimbursements

Actual Cash Advance: \$0.00

3rd Party Reimbursement: \$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses:	\$0.00
Personal Amount:	-\$0.00
Cash Advance:	-\$0.00

Amount Due Traveler: \$0.00