Information from Approved Travel Request

Traveler

Name: Brewer, Peter G.

Address: MBARI
7700 Sandholdt Rd.
Moss Landing, CA, 95039
USA

Trip Information

Destination: San Francisco, CA, USA

Departure Date: 10/7/2010

Return Date: 10/7/2010

Travel Auth Num: T10-0550

Travel Purpose: To apply for a visa. And also to pick up the visa at the Chinese Consulate for an invited visit to China in November 2010. This visit is to receive the Zhenzhong Distinguished Visiting Fellowship and to deliver a lecture at Xiamen University

Budget Items

Category	Quantity	Cost	Total
Personal Car	Miles: 472	Cost/Mile: $0.5000	$236.00
Miscellaneous	1	Amount: $140.00	$140.00
		Total Budgeted Items:	$376.00

Assignments (After Reimbursement)

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	$376.00
		Total Budget:	$376.00

Cash Advance

Requested Amount: $0.00

3rd Party Reimbursement

Reimburser:

Amount: $0.00

Traveler Remarks

Expense Report Information

Grand Totals: Budget: $376.00 Expenses: $376.00

Category: Personal Car

Comment: The roundtrip on September 30th was to drop off paperwork and passport for the visa. The roundtrip on October 7th was to pick up the visa and passport.

Tran Date	How Paid	Description	Quantity	Cost	Personal Amount	Total	Receipt
9/30/2010	Out of Pocket	One roundtrip to San Francisco	Miles: 236	Cost/Mile ($):0.5000	$0.00	$118.00	
10/7/2010	Out of Pocket	One roundtrip from home to San Francisco	Miles: 236	Cost/Mile ($):0.5000	$0.00	$118.00	
					Category Total:	$236.00	

Category: Miscellaneous

Comment: The fee below was charged for processing the visa from the Chinese Consulate.

Tran Date	How Paid	Description	Cost	Personal Amount	Total	Receipt
10/7/2010	Credit Card	Consulate Gen China	$140.00	$0.00	$140.00	
				Category Total:	$140.00	

Assignments

Project	Account	Reference Number	Total
900900.00-Ocean Chem Greenhous Gas	5500-000-Travel - Domestic	(none)	$376.00
		Total:	$376.00

Reimbursements

Actual Cash Advance:	$0.00
3rd Party Reimbursement:	$0.00

Business Meal

There are no business meals for this expense report.

Expense Report Remarks

Auditor Remarks

Amount Due Traveler

Cash Expenses:	$236.00
Personal Amount:	-$0.00
Cash Advance:	-$0.00
Amount Due Traveler:	**$236.00**