



Budget Transfer Request

Requested by: Chris Di Salvo

**Note: Totals in "Transfer To" and "Transfer From" tables should be equal*

Approvals:

Instructions for setting up a digital signature.

Transfer From Project Manager

Dec. 18, 2019

Date

Transfer To Project Manager

Dec. 18, 2019

Date

CFO/Comptroller

Date

Transfer From

Year	Project #	Account	Amount
2019	902001.99	1500-001	\$15,377.00
Total*:			\$15,377.00

Transfer To

Year	Project #	Account	Amount
2019	902001.06	1500-560	\$15,377.00
Total*:			\$15,377.00

Reason for request:

Reclassify funds for purchase of 4k monitor that will be separate from the 4k camera system