



Discretionary Funds Request

Requested by:

Note: Totals in "Transfer To" and "Transfer From" tables should be equal.

Approvals:

Instructions for setting up a digital signature.

President/CEO

Date

Comptroller/CFO

Date

Transfer To Project Manager

Date

Transfer From

Year	Project #	Account	Amount
2020	110000.00	5045-000	\$106,037.00
Total*:			\$106,037.00

Transfer To

Year	Project #	Account	Amount
2019	902001.00	1500-560	\$106,037.00
Total*:			\$106,037.00

Reason for request:

Buy ahead request. Note that these funds have already been removed from the 902001 2020 project budget.