

Weekly Sync 2021-1-14 Project Kickoff 2021

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Type: Weekly Sync

Agenda

- State of the systems, overview of 2020 slides are below:
[Telepresence 2020 Summary](#)
- Discuss Goals for 2021:
 1. Refactor and harden prototype system.
 - Video system needs documenting/labeling.
 - Audio needs rethink after the finalizing of the telepresence policy.
 2. User Needs Survey
 3. Develop Contextual Aids
 4. VARS Multiuser Annotations
 5. Outreach Activities
- User Needs Survey Discussion
- Project Management:
 - Discussion via Slack on `#telepresence` and email.
 - Task Management Via Trello → [Goal Settings Link](#)
 - Project Charge Number: **9012012** (yes this is different from the proposal)
 - Version Control: mbari.bitbucket.org
 - Project Library:
 - [Google drive](#) (for collab documents and sharing)
 - `smb://atlas.shore.mbari.org/ProjectLibrary/902012_Telepresence`

Discussions

2021 Operations

- Support for cruises likely starting in March, we need to survey more Rachel Carson users to see

what demands will be popping up.

- 5-7 Cruises on the Western Flyer, including a Northwest Expedition

UCSC Collaboration

User Needs Survey

Goals:

- Goals for operators/scientists/outreach
- Concerns for using telepresence
- They need a list of potential interviewees.

Timeline:

- Interviews would take a couple weeks
- Please review the interview guide shared by Leila before Monday 1/18/21

[Google Docs - create and edit documents online, for free.](#)

Dave Caress' Update

- SOI is impacting science party. Telepresence will likely be used heavily there throughout the year.

Outreach Goals

2 events 2021 - 45-minute livestream show, produced and scripted, with cuts to the vessel at specific times.

- Late June Barry Cruise
- December Barry Cruise

Need a better camera in the control room + light kit.

Bob Citric is the producer, using software call v-mix

- Needs to discuss feeds with our team. 1080 desired
- bi-weekly calls with him are starting in April

Action Items

- ☐ Email Leila a list of potential interviewees
- ☐ Follow up with Steve Whitaker regarding presenting some work on Telepresence
- ☐ Follow up with Bob Citric through ITD for stream needs, & control room camera setups (April?)
- ☐ Send Kevin & Rich existing manuals and a block diagram of the current setup.

☐ Ben and Eric link up regarding the next steps for hardware, specifically audio.