

MONTEREY CONFERENCE CENTER
 CITY OF MONTEREY
 735 Pacific Street, Suite A
 Monterey, CA 93940
 Phone: (831) 646-3770 Fax: (831) 646-3777

INVOICE: 0000011697
 Date: September 20, 2018

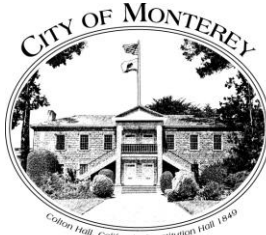
To Mr. George Matsumoto
 Monterey Bay Aquarium Research Institute (MBARI)
 7700 Sandholdt Road,
 Moss Landing, CA 95039

CONTACT	PROGRAM DATES	TERMS
Dayna Swanson, CMP, Event Supervisor	September 10-14, 2018	Net 30 days 1% per month assessed after 30 days

Date	Room	Room Rental
Mon, Sep 10, 2018	Serra Lobby	
Mon, Sep 10, 2018	Serra 1	\$ 3990.00
Tue, Sep 11, 2018	Serra Lobby	
Tue, Sep 11, 2018	Serra 2	\$ 3285.00
Tue, Sep 11, 2018	Serra 1	\$ 3990.00
Wed, Sep 12, 2018	Serra Lobby	
Wed, Sep 12, 2018	Serra 1	\$ 3990.00
Thu, Sep 13, 2018	Serra 1	\$ 3990.00
Thu, Sep 13, 2018	Serra Lobby	
Fri, Sep 14, 2018	Serra Lobby	
Fri, Sep 14, 2018	Serra 1	\$ 3990.00

DESCRIPTION	LINE TOTAL
ROOM RENTAL	\$ 23,235.00
Food and Beverage Credit, 10% Discount of Rental	
Serra 1 for 4 days @ \$3990 = \$15,960	<\$1,596.00>
Serra 2 for 1 day @ \$3285	<\$ 328.50>
Subtotal	\$ 21,310.50
DEPOSIT	<\$9,275.00>
TOTAL	\$ 12,035.50

For Finance Only		
Revenue Account	Account	Amount
Room Rental	3341	\$12,035.50
Total		



CREDIT CARD AUTHORIZATION FORM

DATE:

TO: **Lisa Kincaid, Sales and Events Assistant**
PHONE: (831) 646-3770
FAX: (831) 646-3777
EMAIL: kincaid@monterey.org

RE: AUTHORIZATION TO CHARGE CREDIT CARD (0000011697)

GROUP NAME: Monterey Bay Aquarium Research Institute (MBARI)
PROGRAM: 15th Deep-Sea Biology Symposium
EVENT DATES: Sunday, September 9, 2018 - Friday, September 14, 2018

GROUP CONTACT(S): Mr. George Matsumoto

COMPANY / ORGANIZATION: Monterey Bay Aquarium Research Institute (MBARI)

ADDRESS: 7700 Sandholdt Road

CITY: Moss Landing,

PHONE: (831) 775-1757 FAX: (831) 775-1620

E-MAIL: mage@mbari.org

AMOUNT TO BE CHARGED: \$ 12,035.50

CREDIT CARD TYPE: VISA X MC DSC

NAME ON CREDIT CARD: Mariah Salisbury

CREDIT CARD NUMBER: 4808 0190 0431 3330

CSC CODE 777

EXPIRATION DATE: 05/19

BILLING ZIP CODE: 95039

AUTHORIZED SIGNATURE: 