

ORDER FORM



ORDER INFORMATION											
Date:				PO#:				Customer ID:			
Part#:		Qty:		Price:	each	Cord Type*	☐ A (USA)	☐ U (UK)	☐ E (Europe)	☐ X (No cord)	
Part#:		Qty:		Price:	each	Cord Type*	☐ A (USA)	☐ U (UK)	☐ E (Europe)	☐ X (No cord)	
Part#:		Qty:		Price:	each	Cord Type*	☐ A (USA)	☐ U (UK)	☐ E (Europe)	☐ X (No cord)	
Have you received an email quote?					☐ Yes ☐ No						
COMPANY INFORMATION											
Company Name:						Parent Company:					
Company Website:						Company Phone:					
Billing Address**:											
City:			St:		Zip Code:		Country:				
Shipping Address**:											
City:			St:		Zip Code:		Country:				
<i>Freight Forwarder will forward to Shipping Address. Please make sure it is your desired final destination.</i>											
CONTACT INFORMATION											
Contact Name:				Email:				Phone:			
New or Returning Customer?		☐ New ☐ Returning		Type of Purchase:		☐ Company ☐ Reseller ☐ Individual					
Managers Information											
Accounts Payable:				Email:				Phone:			
Design Engineer:				Email:				Phone:			
Purchasing Manager:				Email:				Phone:			
Primary Buyer:				Email:				Phone:			
TAX DOCUMENTS											
Domestic Customers:		Email tax-exempt/resale certificates to ar@inspired-energy.com & customer.service@inspired-energy.com									
International Customers, please provide:				EORI Number:				VAT Number:			
PAYMENT (choose only one)											
Type:		☐ Credit Card (1% fee applies, pay via secure link) ☐ Proforma (\$26 min wire fee applies) ☐ ACH Transfer (preferred option)									
SHIPPING OPTIONS											
Carrier Method: (choose only one)		☐ Quote & Prepay*** (Using Inspired Energy's account)		☐ FedEx (for Domestic & International)		☐ UPS (Air Shipping is required for Canada)		☐ DHL (for International Shipping only)			
Account #:				Is this an International Account?				☐ Yes ☐ No			
Account Type:		☐ 3 rd Party Billing Approved		☐ International & Domestic		☐ Domestic Use Only		☐ International Use Only			
INSURANCE OPTION – Would you like to insure your shipment? Additional charges apply								☐ Yes ☐ No			
FREIGHT FORWARDER INFORMATION (International Customers Only)											
Freight Forwarder Company:						Contact Person:					
Freight Forwarder Email:						Freight Forwarder Phone:					
Freight Forwarder Address:											
City:			St:		Zip Code:		Country:				
Please Select One:		☐ Freight Forwarder will pick up at Inspired Energy ☐ Inspired Energy will ship to Freight Forwarder									
Would you like to add insurance through the Freight Forwarder, if available? Additional charges apply								☐ Yes ☐ No			

*Cord Type is only required when purchasing Inspired Energy Chargers. **PO Boxes are not accepted for shipping. ***\$25.00 admin fee applies for Quote & Prepay Option. Inspired Energy will determine the Carrier Method at the time of the quote.



Payment Options

Available Payment Methods:

- ACH (preferred)
- Credit Card (Visa, MasterCard & American Express)
- Company Check
- Money Order
- Cashier's Check
- Wire Transfer

Credit Card payments are processed through Versa Pay. The link will be sent to you once your order has been confirmed. A 1% fee is applied to the total transaction amount.

Pro forma invoices are issued upon order placement for Wire Transfer, ACH, or Company Check. For Wire Transfer or ACH information, please contact ar@inspired-energy.com

For international transactions, Wire Transfers are recommended. A service fee, separate from your bank's origination fee, applies to all international wire transfers due to intermediary bank charges. The pro forma invoice will reflect these fees.

Make Company Checks payable to Inspired Energy. If mailing checks, send tracking number to ar@inspired-energy.com

Inspired Energy
Attn: Accounting
25440 NW 8th Place
Newberry, Florida 32669

Trade Credit

To establish Trade Credit, the following items are required:

- Four or more trade references
 - Please include contact name, email, and phone number for each reference
- A banking reference with contact details
 - If your bank requires an authorized signature for the release of bank references, please provide this information along with your references
- Contact details for your Accounts Payable department
 - Please provide full name, email, and phone number
- For domestic USA customers, your Federal Tax Identification Number (Form W-9)
- For International accounts, prepayment is required for the first (3) shipments
 - Following this, Trade Credit may be considered upon successful completion of credit review

Please email Trade Credit information to customer.service@inspired-energy.com

Should you designate Inspired Energy as a trade reference, we will disclose only our direct experience regarding your payment history.

Credit Terms

Credit terms, ranging from Net 15 to Net 90, are determined by Inspired Energy based on provided references and account history. For customers with established terms, payment terms commence on the shipment date, which is reflected on the invoice. Account history is reviewed periodically. Submitted information will be used solely for establishing and maintaining trade credit. We will not sell, share, rent, or otherwise disseminate this information.

Shipping

All products are shipped under Incoterms of Ex-Works from Newberry, Florida, USA.

For the most cost-effective shipping, please authorize us to use your UPS, FedEx, or DHL account. DHL is available for international shipments only and requires separate shipping authorization.

In the event of a disputed shipping account chargeback, an invoice will be issued directly to your company. This invoice will include a \$25 administrative fee in addition to the chargeback. Further orders will be suspended until the invoice is settled.

Shipping insurance is not included unless otherwise requested on the Order Form.

“Quote & Prepay” is only offered for small orders with a \$25.00 administrative fee. Inspired Energy will determine the Carrier Method at the time of the quote. An estimate will be emailed to you for approval. Confirmation is required before your order will ship. Please note, this is only an estimate and is subject to change per the Carrier’s discretion and rates.

We understand that shipping regulations can be challenging. Inspired Energy can provide guidance on current requirements. We recommend consulting our shipping page for detailed information: <https://inspired-energy.com/shipping>

For additional advice and support, our shipping team can be contacted at shipping@inspired-energy.com

Contacting Inspired Energy

Orders can be submitted via email to customer.service@inspired-energy.com or by phone. Order acknowledgements are typically sent within 72 hours. If you do not receive confirmation within this time frame, please call us to ensure we received your order.

Our privacy policy is available at http://www.inspired-energy.com/privacy_policy.htm

For further information regarding trade references, please contact our finance department at ar@inspired-energy.com

